INTRODUCTION

Level two accreditation is there to educate and qualify an IISA Event Directors/Organisers/Administrators.

The course will have two parts:

1. Roles & Rules – this part will focus on IISA Event rules. There are similarities with the L1 course as we cover rules. However, Events presents a different level of risk and participation. Most is covered in IISA Swimming Rules & Regulations.

2. IISA Event Management System on IISA Website – this part is not covered in our rules. It requires an Event organiser to get familiarised with the Event Management System (EMS) as an Event administrator. It is a large and complex system. However, for most events using it is rather simple.

EVENT DIRECTOR

The overall authority in an Event! Their role is to:

- Initiate an Event, find a venue. Create an Event on IISA website.

- Identify role players – Medical Officer, IISA Official, Referee,…

- Source all required permits and insurance

- Identify a suitable swim location to hold the desired event

- Identify and measure the course

- If it's a Pool course – Use IISA Pool Manual

- Prepare a Safety Plan and Water safety

- Source a recovery facility and plan the process.

- Prepare an Emergency plan

- Manage Entries, qualifications, meet schedule, heats.

- Prepare Indemnities and event Insurance.

- Manage Results, records – update IISA Event and publish the Event.

- Awards

LEGAL

Event Director must make sure that all role players and IISA national and Global are covered from possible legal claims.

Organising an IISA Event comes with risk and responsibility to the Organisers. Although we can't foresee every eventuality or make the event risk free, we need to take all steps to make sure we have done our best.

- Swimmer's valid Medicals, ECG - don't compromise if you are not sure
- Swimmer's medical insurance
- Stick to the safety rules and event rules.
- When in doubt – take the swimmer safety route
- Don't compromise event safety, regardless
- Safety plan, emergency plan
- Plan for every possible eventuality
- Resources and budget are an issue – it will cost you much more if you compromise on swimmer's safety.
- Make sure you and the people involved are covered from public liability claims.

DISCLOSURE 1

IISA is committed to ensuring that all Ice Swims and Events are conducted in the safest environment possible as it is acknowledged that this is an extreme sport. Whilst it is not possible to guarantee the safety of any participant undertaking any IISA regulated activity, IISA wishes to establish certain standards for this activity and insist that these are adhered to, to take advantage of the most up-to-date research in cold water immersion and ensure that there is adequate access to medical assistance if it should be required.

No Swim or Event will be recognized by IISA unless all these Rules and Regulations are strictly adhered to. In any event, IISA reserve the right not to recognise the Event or Swim as the Board shall determine.

It must be emphasised that IISA cannot guarantee the safety of any participant who wishes to take part in ICE Swimming or a recognized IISA Event and IISA will not and cannot take any responsibility for any death, injuries or losses suffered consequently. All Swimmers must participate at their own risk.

The essence of Ice Swimming under IISA is swimming unassisted in water temperature of 5.0°C or below, with a pair of goggles, one silicon cap and a standard swimming costume under IISA safety and swimming rules.

L2

DEFINITIONS

1. "IISA Event or Event" – an IISA regulated Ice Swimming event which follows IISA Rules and Regulations.
2. "Event Committee" – a committee formed to hold an IISA Event and comprises of the Event Director, Safety Officer and IISA Official - a minimum of 3 individuals.
3. "Published Events" – IISA Events where its results have been published by the IISA Administrator and the results have been added to the IISA record book where applicable, and the Swimmers BIO.
4. If Event has not been published, results remain in the Event records only. Publishing – updates World Record Book (if relevant) and Swimmer's BIO and Memberships upgrades.
5. "IISA Event Management System" – is the IISA event system on its website. Its IISA method of managing and controlling the integrity of all Ice Swimming records.
6. Only "Certified Pool" results will be considered for World Records.
7. Swimmer's Membership can be upgraded only by swims done in an IISA published Event.
8. Qualifying is at The Event Director discretion. Using swimmer's qualifying swims.

IISA EVENTS

1. An IISA event means multiple swimmers swimming under IISA rules for purpose of qualifying, competing or ice mile attempts.
2. Multiple? 2 can be an "Event" if adhered to Event rules and safety requirements.
3. IISA event notifications:
4. When created – a notice is sent to IISA Admin and IISA Country Chair
5. Country Chair has the right to request safety plan and query areas of concern.
6. Event is Hidden until IISA approves it – this will change once we enforce L2
7. After this course – only L2 accredited will be able to Add IISA Event.
8. You only need basic information to create an event – it is advisable to create the event long in advance, to allow swimmers arrange their swimming calendar.
9. The IISA EMS can talk to other timing and results systems using Excel CSV files.
10. The rest we will see in the EMS session.

ROLE PLAYERS AT IISA EVENT

1. Event Manager – Logistics

2. Event Director – The Boss [can be the manager as well]

3. Event Referee – Oversee - Starts, swims, finish, records, results [Can be the Referee is small events]

4. Medical Doctor [Medical Officer] – Can't be The Event Director or Referee

5. Second

6. Time Keepers

7. Lap Counters

8. Volunteers / Support

IISA EVENT

1. CREATE AN EVENT
2. INSURANCE & INDEMNITIES
3. TAKE ENTRIES
4. MEET/GALA/EVENT – RUN THE EVENT
5. RESULTS AND RECORDS
6. AWARDS

IISA EVENT MANAGEMENT SYSTEM

EMS

DEMO ON IISA WEBSITE